

# Annual volunteer reimbursement 2023

Thank you for volunteering to help keep people safe. We know that when you volunteer with us, you're giving more than just your time – there are real costs involved. We would like to reimburse you for some of those costs with an annual reimbursement each December.

## Reimbursement amount increased

Earlier this year, we increased the amount to account for recent increases to the cost of living.

For people who have actively volunteered for	Amount	%
• Six months or more	\$380	100%
• Five months or more, but less than six months	\$304	80%
• Four months or more, but less than five months	\$228	60%
• Three months or more, but less than four months	\$152	40%
• Two months or more, but less than three months	\$76	20%
• One month or more, but less than two months	\$38	10%

*The amount is a calculated estimate of the average costs volunteers may have in their roles. It includes things like mileage for travel to and from brigade and community events, home broadband, meals and home consumables/overheads.*

## Already opted-in?

If you received the reimbursement last year, or have already opted-in, there's nothing you need to do.

We will assess your eligibility each year and, if you're eligible, you will receive the reimbursement. Even if you didn't meet the criteria last year.

The reimbursement will be processed on 13 December, 2023.

We'll email you in before then to let you know the amount you're eligible to receive this year.

## Has your bank account changed since last year?

If yes, please let us know by 31 October. Submit your new bank details using the online form on the Portal – access via the QR code below.

A member of the Fire and Emergency payroll team will phone you to confirm your request to update your bank details. This is a security measure.

**If your bank account is there same – you don't need to do anything.**

## Need to apply?

You only need to apply once. If you haven't applied before, you can apply by completing the online application via the QR code below.

Or you can complete the paper application form and email it to [vollydatasupport@fireandemergency.nz](mailto:vollydatasupport@fireandemergency.nz)

Once you've applied, we'll check your eligibility, and email you to you let you know the outcome before reimbursements are processed on 13 December 2023.

Please double-check your bank account number is correct. Incorrect bank details may cause delays with you receiving your reimbursement.

## More information

- Email: [vollydatasupport@fireandemergency.nz](mailto:vollydatasupport@fireandemergency.nz)

*Once you've opted-in we will automatically assess your eligibility each year.*

## Access the online form

Scan the QR code to complete the form

